

TERMS AND CONDITIONS



1. A Grade Ahead enrollment is month-to-month. There are no refunds if you cancel during the middle of a month; however, if you wish to cancel at the end of a month, there is no termination fee as long as you provide notice by the required deadline as stated in #5.
2. A Grade Ahead provides full satisfaction to its customers. If you are dissatisfied with the program after your child's first class, **a full refund will be issued minus the Registration Fee.**
3. A Grade Ahead fees are payable for the whole month regardless of attendance, unless you request a break or start the program for the very first time.
4. The program fee should be received in advance no later than the 15th of the month before, regardless of attendance. For Example: Tuition for July is due no later than June 15th. **A late fee of \$20 per child is strictly enforced if payments are not received by the due date.**
5. **Notification of a student's break or termination from the program must be made in advance BEFORE the 1st of the month prior. A \$50 administrative fee per booklet is due if parents request a break after the 1st of the month prior.** For example: To request a break for August, you must notify the office by July 1st.
6. A break of **three months** is allowed in **one calendar year**. If you exceed three months of break in a calendar year, you must re-register your child, which includes paying the registration fee again.
7. Classes will start at their scheduled time. If a child is more than 10 minutes late they will not be able to enter the classroom. Material will be available for students to work on at home or a make-up class may be scheduled subject to availability.
8. **Make-up Classes:** The student may attend a make-up class in the same week as the regular class. If the student is unable to attend the scheduled make-up class or one is not available, he/she will be provided the worksheets for that week. If class is cancelled due to severe weather conditions, no make-up class will be held, but material will be available for pick up when the office re-opens.
9. **All minors, students and siblings, must be supervised by a parent or guardian if they are not in class. A \$10 fee per child will be added to your account should you leave your child in our office unsupervised by a parent or guardian for more than 10 minutes. The fee goes up to \$20 for 30 minutes or more.**
10. **Private tutoring** students must provide 24-hours notice when cancelling a session. Tuition fees will only be credited if proper notification is provided.
11. **Our main form of communication is through e-mail. Please add carrollwood@agradeahead.com to your list of accepted senders. All notices about payments, breaks and holidays will be sent via e-mail.**
12. Classes will not be held for six separate weeks during the year: Spring Break, Summer Break, Labor Day Break, Thanksgiving Break & a 2-week Winter Holiday Break. Review material will be distributed during the preceding week for some breaks. Tuition is NOT prorated for break weeks. *These normally land in a month with 5 weeks.*
13. **All material is solely owned by MathWizard, Inc. A Grade Ahead is a Registered Trademark of MathWizard, Inc. No one may copy or distribute the material without the consent of A Grade Ahead.** Violators will be terminated from the program and legal action may be taken.
14. A Grade Ahead reserves the right to charge additional fees for items including but not limited to: requesting a break after the payment due date, requesting a replacement booklet, additional materials outside of what is included in the regular tuition, and credit card refunds.

Automatic Payment Authorization Form



I authorize AGrade Ahead(formerly MathWizard) to automatically charge my account indicated below the monthly tuition fee for the program for my child,

STUDENT NAME: _____

My Credit Card will be charged in advance on the 16th of the month before for next month tuition fee. I agree to contact A Grade Ahead at least 7 days before the due date for questions regarding my billing and/or to stop the auto payment.

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify MathWizard in writing of any changes in my account information or termination of this authorization at least 07 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card Company; so long as the transactions correspond to the terms indicated in this authorization form.