

TERMS AND CONDITIONS



1. A Grade Ahead provides full satisfaction to its customers. If you are dissatisfied with the program after your child's first class, **a full refund will be issued minus the Registration Fee.**
2. A Grade Ahead fees are payable for the whole month regardless of attendance, unless you request a break or start the program for the very first time.
3. Apart from the regular monthly tuition, one additional month of tuition will be charged at the time of registration/enrollment. This tuition will ONLY be used for the child's last month of stay in the program and is NOT refundable.
4. A break of three months is allowed in **one calendar year**. If you exceed three months of break in a calendar year, you must re-register your child, which includes paying the registration fee again.
5. Notification of the student's break from the program must be made in advance BEFORE the 20th of the previous month. For example: To request a break for August, you must notify the office via EMAIL before July 20th.
6. Notification of the student's termination from the program (or) discontinuation of a subject must be made in advance BEFORE the 20th of the month prior to the last month. For example: To request termination/discontinuation of subject from October, you must notify the office via EMAIL by August 20th; September will be the student's last month of stay in the program/subject.
7. Classes will start and end at their scheduled time. Please ensure that your child is not late for the session.
8. **Make-up classes:** The student may attend a make-up class in the same week as the regular class. If the student is unable to attend the scheduled make-up class or one is not available, he/she will be provided worksheets for that week. If class is cancelled due to severe weather conditions, no make-up class will be held, but material will be available for pick up when the office reopens.
9. **All minors, students and siblings, must be supervised by a parent or guardian if they are not in class.**
10. **Our main form of communication is through e-mail. Please add schaumburg@agradeahead.com to your list of accepted senders. All notices about payments, breaks and holidays will be sent via e-mail.**
11. Classes will not be held for six separate weeks during the academic year: Spring Break, Summer Break, Labor Day Break, Thanksgiving Break & a 2-week Winter Holiday Break. Review material will be distributed during the preceding week for some breaks. Tuition is NOT prorated for break weeks. These normally land in a month with 5 weeks.
12. **All material is solely owned by MathWizard, Inc. A Grade Ahead is a Registered Trademark of MathWizard, Inc. No one may copy or distribute the material without the consent of A Grade Ahead.** Violators will be terminated from the program and legal action may be taken.
13. A Grade Ahead reserves the right to charge additional fees for items including but not limited to : requesting a break after the payment due date, requesting a replacement booklet, additional materials outside of what is included in the regular tuition, and credit card refunds.



ACH Recurring Payment Authorization Form

Schedule your payment to be automatically deducted from your checking or savings account. Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges

Here's How Recurring Payments Work

You authorize regularly scheduled charges to your checking or savings account. You will be charged the amount indicated below each billing period. A receipt for each payment will be emailed to you upon your request and the charge will appear on your bank statement as an "ACH Debit." You agree that no prior notification will be provided unless the date or amount changes, in which case you will receive notice from us at least 10 days prior to the payment being collected.

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify A Grade Ahead in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that A Grade Ahead may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$10 charge for each attempt returned NSF, which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.